

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: December 3, 2013
Date of Transcription: December 4, 2013
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

2. ROLL CALL

Selectmen Present: Peter W. Teitelbaum, Chairman
Alan H. Slavin, Clerk
Stephen M. Holmes
Patrick G. Tropeano, absent
Judith Whiteside

Also present: Derek Sullivan, Town Administrator

3. ANNOUNCEMENTS

Selectman Whiteside cautioned everyone to be aware that it is hunting season and please be careful.

Selectman Holmes urged residents to donate to the Tigers football team. He also visited the Hobby Store next to the Buzzards Play Productions and stated that they have card games on Wednesday, Thursday & Fridays.

Summer of Celebration 2014 will be having a meeting for business owners and staff members to a meeting on December 5th at 5:30 pm in the Town Hall Cafeteria.

Buzzards Play Productions will have its first annual Holiday Craft Fair on December 14th from 10am – 3pm.

A Community Blood Drive will be held on Thursday, December 12th from 2pm-7pm at the Wareham Elks Lodge.

Christine Roderick's Christmas Special will be held at the Four Square Church from 6-7pm on December 13th for children ages 1-7 who live in Wareham. Donations may be dropped off at the Four Square Church.

The Department of Conservation and Recreation will be having a public forum for a Resource Management Plan for Myles Standish Complex on Tuesday, December 10th from 6:30-8pm.

SELECTMEN/SEWER COMMISSIONERS MEETING - 12-3-13 (CONT'D)

Sewer User fees are due December 4th.

The guest for this week's coffee hour will be Christine Panarese the Principal at the Decas School.

Kimberly Shaver-Hood will be having a meet and greet at 9am at the Stonebridge and again at 6pm.

4. CITIZENS PARTICIPATION

(none)

5. CONSENT AGENDA

a. Authorization to sign bills and documents, etc.

b. Approval of the regular session meeting minutes of October 22, 2013

MOTION: Selectman Whiteside moved to approve the regular session meeting minutes of October 22, 2013. Selectman Holmes

VOTE: 4-0-0 (Unanimous)

6 LICENSES & PERMITS

(none)

7. SEWER BUSINESS

a. Funding source for contract 2 (waiting for audit by DOR)

b. Any other sewer business

8. TOWN BUSINESS

a. Discussion on guidance to Town Administrator for the next year.

Selectman Whiteside stated that visiting the different departments in the town she said that everyone is doing the best we can with minimal resources.

Selectman Slavin would like an update on the workshop for the committee for public safety complex.

b. Report by Town Moderator re: Electronic Voting at Town Meeting

Present before the board: Claire Smith

Ms. Smith attended the Wayland Town Meeting to see how the electronic voting worked. She said that the hand held electronic device has three buttons, in favor, opposed or to clear the vote. She went over other features as well and provided the board with a handout.

c. After-action report re: Veterans Day celebrations

Present before the board: Bob White & Sharon Boyer

SELECTMEN/SEWER COMMISSIONERS MEETING - 12-3-13 (CONT'D)

Both spoke about how well the Veteran's Day celebration went and they are already planning next year's event.

d. Vote to sign Mass Coastal Coalition letter re: Flood Insurance program. The Coalition sent a letter out to the coastal communities to petition congress on the Biggert Waters Act.

MOTION: Selectman Whiteside moved the board sign the letter dated December 3rd as documented in the packet. Selectman Holmes seconded.

VOTE: 4-0-0 (Unanimous)

e. Wareham Citizens Award

Selectman Slavin spoke about policy # 88-16 which recognizes employees and stated that he would like to look into adding a citizen of Wareham award.

f. Discussion re: permitting guidebook

Selectman Whiteside stated that she has heard from contractors that our town isn't an easy place to get permitting done. She spoke about a handbook that was done by the Town of Freetown and would like to see something like that in place in our town.

g. Regionalization – ongoing

The board was all in agreement that a meeting should be scheduled with all involved.

h. Condensing Town Committees

Selectman Slavin spoke about condensing some of the committees to cut down on quorum issues. Selectman Whiteside spoke about getting the first 5 committees together for Natural Resources which are Minot Forest, Marine Resources, Open Space Committee, Bike Path Committee & Fields & Grounds. The board asked that the Chairman or a Representative from each board attend the next Selectmen's meeting.

i. Formation of Master Plan Committee (this should have read update status of the Master Plan Committee). Selectman Tropeano wasn't present for this discussion.

j. Discussion re: update policies – ongoing

The board will take a look at the policies and bring them up at a future meeting.

k. Continued discussion and possible vote on fees

Nothing was discussed since the board wanted all 5 members present.

l. Any other town business not reasonably anticipated 48 hours prior to the posting of this meeting.

9. TOWN ADMINISTRATOR'S REPORT

Mr. Sullivan attended the Boys & Girls Club annual Steak & Burger dinner and wanted to congratulate two Wareham students that were recognized Jasmine Simmons & Indiana Troop.

The Town as applied to SRPEDD for the Community Innovation Grant. He stated that we are looking to digitalize documents.

SELECTMEN/SEWER COMMISSIONERS MEETING - 12-3-13 (CONT'D)

A bid opening will be held on December 5th to replace and repair the doors at the Library. Also, on that day will be the bid opening for the Multi-Service Center Roof repair.

They have awarded the bid for the ambulance.

10. LIAISON REPORTS

Selectman Whiteside stated the Cemetery Commissioners report has been submitted for the Town Report.

Selectman Slavin suggested inviting representatives from the Buzzards Bay Coalition as well as the Harbormaster to explain the letter that was sent regarding support for double hull vessels to go through the canal.

11. ADJOURNMENT

MOTION: Selectman Slavin moved to adjourn. Selectman Holmes seconded.

VOTE: 4-0-0 (Unanimous)

12. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

Respectfully submitted

Janet Wilson

Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on:

Attest:


Alan H. Slavin, Clerk

Date Signed: 12-10-13

Date sent to the Town Clerk: 12-12-13